



HEAD COACH JOB DESCRIPTION



CONTACT

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HEAD COACH POSITION

The Bridgewater Barracudas Summer Swim Club exists to promote and develop competitive swimming for the youth of Bridgewater and surrounding area during the summer months.

The team's focus is on competitiveness, sportsmanship, and fair play. It is hoped that through training and coaching, swimmers will improve their level of skill and enjoy the benefits of being part of a team.

OUR GOALS

Our club goals are:

- To teach and perpetuate the art and science of the sport of swimming, and to encourage training for competition, self-development, leadership and sportsmanship in the field of summer swimming in the Province.
- To promote swimming as a means of exercise for a broad cross-section of the community and a means for improving the physical fitness of the general population.
- To stress the importance of family involvement.
- To promote the development of each individual to his/her desired potential.
- To anticipate and plan strategies and activities designed to meet the needs of individuals.
- To provide coaching, equipment and assistance to swimmers at the lowest possible cost.
- To provide trained coaches and officials who meet the established standards of the club and the provincial and national organizations.
- To have fun.

MEDIA

For more information on the Bridgewater Barracudas:

Website: www.bridgewaterbarracudas.com

Facebook: Bridgewater 'Cudas Member Page

Twitter: @BWCudas

Instagram: [bridgewater_cudas](https://www.instagram.com/bridgewater_cudas) (*New)



HEAD COACH POSITION

QUALIFICATIONS TO INCLUDE

- Excellent communication skills and comfortable communicating with other coaches, swimmers, the club executive and parents.
- A high degree of organization.
- Minimum NCCP Swimming 101 Trained. (or a willingness to take the training)
- Prior experience as a coach and/or competitive swimmer.
- Recognized CPR or First Aid course recommended.
- Must have completed or willing to complete a Stroke and Turn Clinic.

ACCOUNTABLE TO

Bridgewater Barracudas Summer Swim Club Board of Directors

GENERAL RESPONSIBILITIES

The job of Head Coach is a salaried full-time position. Hours may fluctuate according to the natural fluctuations inherent in a summer swim season. It is expected that the head coach will work as a professional to fulfill all the obligations of the job description and:

1. To provide leadership and coaching services for the swim club.
2. To work in co-operation with the swim club.

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SPECIFIC RESPONSIBILITIES

When on deck, safety is the primary concern. Therefore, you must conduct yourself professionally as a lifeguard in behavior and appropriate dress. While coaching you must always be fully attentive to your swimmers and be prepared to enter the pool.

Prepare a set of goals and specific objectives for the season.

Arrange swimmers into practice groups and set the schedule for swim team practices in accordance with time allotted by Bridgewater Parks and Recreation.

Prepare weekly training plans for each age division you are responsible for and monitor training plans for the Assistant Coaches and their swimmers.

Provide supervision and guidance to the Assistant Coaches. • Provide constructive feedback in as much as possible to each swimmer in your program during practices. Provide mid-season progress reports and final certificates for each swimmer.

Complete all necessary administrative duties within deadlines as set by the executive .

Communicate with the swim club executive on the following topics:

- o Swim team practice schedules
- o Dry land training sessions
- o Swim team social events
- o Schedule of away meets and results
- o Bridgewater Provincial Championships
- o Problems, recommendations and any other pertinent information

Attend in-service training as appropriate

Specific Responsibilities Continued....

Always act as a role model for the swimmers and swim club.

Meet with a representative of personnel committee on a weekly basis.

Maintain Office hours. Set aside specific "office hours" which are designated times for administration duties, paperwork, updating statistics, meeting with Assistant coaches and being available for telephone or personal meetings with swimmers, parents or the executive. Ensure that everyone is aware of these times that you will be available.

Coaches must be available at the pool a minimum of one-half hour prior to the first afternoon warm- up and one-half hour after the completion of the second practice. This time is designed for swimmers and/or parents to have an opportunity to discuss practical concerns with coaches.

Be knowledgeable regarding the standards for the swimmers in your group.

Examine registration demographics, design and implement a plan to recruit swimmers in age groups requiring additional swimmers.

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RESPONSIBILITIES SPECIFIC TO SWIM MEETS

- Ensure that all time cards are prepared the day before meets.
- Be available to your swimmers always during the swim meets. Keep the swimmers together as a team and enlist the help of the Assistant Coaches and older swimmers in demonstrating and encouraging team spirit.
- Coach and support all swimmers for their races. Provide feedback to them following events.
- Prior to provincial deadlines, ensure that each swimmer has had the opportunity to swim each event at a meet at least once.
- Meet results are to be posted within 24 hours after the end of each meet (unless otherwise agreed upon with the personnel committee).
- Plan a schedule of away meets and complete associated administrative duties.

Covid 19 Safety Protocols:

- The Head Coach will be tasked with the creation, delivery, and reinforcement of any and all safety protocols related to the safety of swimmers and other members of the organization.
- The Head Coach may be asked to develop safety plans, in conjunction with Swim Nova Scotia rules and those rules governing all Nova Scotians through Nova Scotia Health, surrounding the Covid 19 pandemic or any other like health crisis.